

**Greensboro Historic Preservation Commission  
Application for Certificate of Appropriateness**

Under Section V. Page 11 Greensboro Historic Preservation Ordinance

All Items Must Be Completed. Mark NA if Not Applicable  
If Additional Space is Needed, Attach More Pages.

**DESIGNATED PROPERTY**

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

**OWNER**

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

**PERSON FILING APPLICATION, IF OTHER THAN OWNER**

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

**BUILDING DATA**

Date of Construction \_\_\_\_\_

**ORIGINAL USE**

- \_\_\_ Single Family Residential
- \_\_\_ Multi-Family Residential
- \_\_\_ Office
- \_\_\_ Commercial/Retail
- \_\_\_ Industrial
- \_\_\_ Institutional
- \_\_\_ Vacant

**CURRENT USE**

- \_\_\_ Single Family Residential
- \_\_\_ Multi-Family Residential
- \_\_\_ Office
- \_\_\_ Commercial/Retail
- \_\_\_ Industrial
- \_\_\_ Institutional
- \_\_\_ Vacant

**TYPE OF WORK**

\_\_\_ Exterior Alteration  
\_\_\_ Demolition  
\_\_\_ Other, explain

\_\_\_ New Construction  
\_\_\_ Relocation

Proposed Starting Date \_\_\_\_\_ Date of Completion \_\_\_\_\_

**PROPOSED PROJECT**

Describe clearly and in detail all work to be done. Include the following items where appropriate.

\_\_\_ Sketches, specifications, manufacturer’s illustrations or other description of proposed changes to the building facade or roof, new additions, or site improvements. Drawings/sketches will be required for major changes such as roof, facades, porches, or prominent architectural features.

\_\_\_ Description and/pr samples of proposed materials when the original material will not be retained or in the case of new construction.

\_\_\_ Current site plan including the location of all large trees, parking areas, walls, fences, outbuildings, or other landscape features of note and proposed changes to that plan.

\_\_\_ For new construction, elevation drawings of each façade which clearly show the exterior appearance.

\_\_\_ Photographs of site and structure

\_\_\_ Copies of structure reports where applicable

\_\_\_ Give the reason for demolition/relocation and describe the proposed reuse of the site, including landscaping

Work description (use additional pages if necessary)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**The undersigned agrees that the above constitutes the construction or alteration to be undertaken at this time and that any changes or additions to this will be added to this application at that time.**

\_\_\_\_\_  
**Applicant Signature**

\_\_\_\_\_  
**Date**

Preservation Commission Decision: \_\_\_ Yes \_\_\_ No \_\_\_ Yes, With Conditions as Follows: \_\_\_\_\_

Date Authorized \_\_\_\_\_

Signature of Chairman \_\_\_\_\_